

Meeting Minutes (DRAFT)

Hosted by: Salisbury, Maryland

Date of Meeting: April 17th, 2026

Present: Alice Legare-Martinek - President
Muir Boda - Secretary
Kriss Phipps - Treasurer
Called to order- 9:33 AM

Not Present: Not present: CJ Reading, Vice-President

President - Alice Legare-Martinek

Welcome. Meeting called to order at 9:33 AM.
Recognized Salisbury for hosting the meeting.
New officer from Mount Ranier.
Officer from Delmar, attending for the first time.

Secretary Report- Muir Boda

Agenda Item	Motion	Second	Vote
Approval of the minutes from the February 2026 Meeting	Laurel	Berlin	Unanimous

MOU draft from MML for all chapter affiliates. No action is needed at this time. MML will inform us when to proceed, but we should review it in the meantime.

Treasurer Report – Kriss Phipps

Total balance: **\$14,276.49**

The invoice for the April Meeting has been paid.
MML Booth and a new display were purchased.

Executive Board Election

President:

Nominee	Motion	Second	Vote
Alice Legare-Martinek, Bowie	Laurel	Salisbury	Unanimous

Winner: Alice Legare-Martinek, Bowie (2-year term).

Vice-President:

Nominee	Motion	Second	Vote
CJ Reading, Hyattsville	Laurel	Salisbury	Unanimous

Winner: CJ Reading, Hyattsville (2-Year Term)

CODE ENFORCEMENT AND ZONING OFFICIALS' ASSOCIATION OF MARYLAND

New Executive Board

President - Alice Legare-Martinek, Bowie
Vice-President - CJ Reading, Hyattsville
Secretary – Muir Boda, Salisbury
Treasurer – Kriss Phipps, Laurel

MML Committee Appointments

MML Board of Directors: Alice Legare-Martinek
Legislative Committee: Alice Legare-Martinek
Convention Planning Committee: Muir Boda, Salisbury
Engagement & Outreach Committee: Kriss Phipps, Laurel

CEZOA Committee appointments:
Growth & Enhancement Committee:
Chanita Lewis-Watson

Website Committee:
Muir Boda – Salisbury
Sean Romoser – Salisbury

MML Main Street Booth Committee:
Alice Legare-Martinek
Derek Daves

Educational Training & Grant Committee:
Chanita Lewis-Watson - Berlin
Ryan Hardesty – Berlin
Sean Romoser - Salisbury

Budget & Finance Committee:
Kriss Phipps, Laurel

Notes: An IPMC study team is suggested to be formed to prepare for the ICC exam.
Kelly Sims.

Next Meeting at Greenbelt.
Spring Meeting 2027, Bladensburg offered to host.

CEZOA Committee Updates

Educational & Grant: Scholarship Committee awarded CJ Reading a scholarship to the MML Summer Conference.

AACE Update: Muir Boda

AACE Conference scheduled for 9/28/2026 through 10/1/2026 in Orlando.

CODE ENFORCEMENT AND ZONING OFFICIALS' ASSOCIATION OF MARYLAND

Committees

Website: Muir Boda. We are now using Cognito forms, which allow for registration and payment in the same form – it is free.

We are using Constant Contact courtesy of the City of Salisbury, but we should consider creating our own account. Or look for a solution that includes everything. I will present the costs at the next meeting.

Agenda Item	Motion	Second	Vote
Approval to setup Email program with Octopus for \$108 per year.	Laurel	Berlin	Unanimous

MML Legislative: Meet every Wednesday.

MML Conference Planning Committee: Muir Boda

1. The MML 90th Celebration Dinner will be on Tuesday, June 15th, 2026. The cost is \$150, and 300 seats will be available. They will be releasing this to the general membership soon. You must be registered for the conference before you can register for the dinner. The Summer Conference Hotel portal is a third-party contractor that assists attendees with hotel reservations. Beware of a scam company pretending to represent MML that has been emailing and calling people.
2. Hotels are filling up in Ocean City as the Airshow is happening during that week. MML has the Featured Hotel Portal, but you can also book a hotel in Salisbury, which is 30 minutes from Ocean City.
3. Municipal Tuesday registration opens April 15th through May 15th, which is a one-day registration for Municipal Staff who are not attending the entire conference.

Bylaws committee

Kriss Phipps (Laurel) - Head/Chair
Barry Wade (Bladensburg)
CJ Reading (Hyattsville)

Engagement & Outreach Committee

Chanita Lewis-Watson (Salisbury)

Scholarship Committee:

Sean Romoser (Salisbury)
Kaedin Vazquez (Salisbury)
Chanita Lewis-Watson (Berlin)

Discussion Items:

Host Cities for next meetings:

CODE ENFORCEMENT AND ZONING OFFICIALS' ASSOCIATION OF MARYLAND

Summer 2026 - Greenbelt
Fall 2026 - Annapolis
Winter 2027 - New Carrollton
Spring 2027 - Bladensburg

Meeting adjourned: 10:03 AM

Approval Section

Date Minutes Approved:

Location:

Secretary Signature: _____

Secretary: Muir W. Boda, Salisbury